Region Östergötland och länets kommuner

USER RESPONSIBILITY FOR AID EQUIPMENT ON LOAN

• <u>If your requirements change regarding the aid equipment on loan to you</u>: Please contact your prescriber if your aid equipment needs changing or adjusting or does not work as intended.

As user, you must not make any changes of your own to the functioning of your aid equipment, such as adjusting or fixing something on to it. If any changes/adjustments need making to your aid equipment, you must contact your prescriber regarding an assessment and any measures to be taken.

- <u>Maintenance of aid equipment:</u> Ensure that your individually prescribed aid equipment is kept in good order at all times. Normal maintenance means taking measures on a regular basis to avoid unnecessary wear and tear of your aid equipment, such as cleaning, lubricating, charging batteries and pumping up and - if applicable- - changing tyres. Normal maintenance also includes puncture repairs on a wheelchair.
- <u>Repairs and servicing</u>: Please contact your particular unit when your aid equipment requires repairs or servicing, and clean it before handing it in for repairs.
- <u>Storing aid equipment</u>: Look after your aid equipment as instructed so as not to incur excessive wear and tear.
- <u>Disposable accessories</u>: It is up to you as user to meet the cost of disposable accessories for your aid equipment, such as tyres and tubes, batteries etc.
- <u>Aids are individually prescribed</u>: Aid equipment on loan may not be lent or let to others, sold or in any other way disposed of.
- <u>Stolen, damaged or lost aid equipment</u>: Theft or loss of or damage to your aid equipment must be reported to your prescriber. Only then may a new prescription for your aid equipment be provided. Theft should also be reported to the police. The County Council will require reimbursement for aids which are stolen or in any other way lost. The County Council will require reimbursement for aids which have either incurred damage or been subjected to negligent handling/destroyed by excessive wear and tear. Checking your insurance cover is recommended.
- <u>Moving home within Östergötland</u>: You are yourself responsible for taking your individually prescribed aid equipment to your new home. Exceptions: electric beds and fixed aids. These aids must be transported by the aids supplier for safety reasons. As user, you will be invoiced separately for each item of aid equipment being transported. See the Aids and Appliances Guide (Hjälpmedelsguide), Chapter 3.3.
- <u>Moving away from the county</u>: Please contact the prescriber for your aid equipment to find out which aids must be returned and which will be taken over by your new County Council and are therefore taken with you when you move. Please return those aids which will not be taken over by your new County Council.
- <u>Moving to sheltered accommodation</u>: If you are intending to move into sheltered accommodation within the county, you are yourself responsible for returning to the County Council all aids except those for which the County Council is responsible in cases of special accommodation; see the Aids and Appliances Guide, Chapter 4.2.

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• <u>Returning aids</u>: You are yourself responsible for returning all aids to the County Council when they are either no longer needed or need changing, or when you are requested to do so. Collection of electric beds, electric wheelchairs, comfort wheelchairs or wheel lifts is paid for by the County Council. All aids must be in good clean condition on their return. The County Council will carry out and pay for the dismantling of fixed aids which it has previously prescribed and which are now being returned.